

Job Description & Person Specification

Job Title Occupational Therapist	
Responsible to	Therapy Lead/Home Manager
Responsible for	Delivering Occupational Therapy to clients with neurological disorders and neuro-rehabilitation needs.
Department/Location	Strode Park House, Herne
Date/ Version	November 2019, V1
Purpose of job	To provide Occupational Therapy Rehabilitation services for individuals so that they can achieve an appropriate level of independence, wellbeing and choice in line with their aspirations and abilities.
Key Responsibilities	<ol style="list-style-type: none"> 1. To provide an appropriate Occupational Therapy service to all neuro rehabilitation service users within Strode Park House. 2. To work in line with, and seek to exceed, the prevailing standards of the professional guidance by the Health Professionals Council and The Royal College of Occupational Therapists. 3. To produce, develop and implement therapy plans. 4. To work effectively and efficiently as part of the multidisciplinary team, both internal and external. 5. To carry out manual handling tasks in line with SPF's guidelines. 6. Ensure all service users choices are at the centre of all activities in all work to set the highest standards and lead by example 7. To support and advise the care team so that they deliver the highest standard of care following the therapy plans. 8. To reflect on clinical practice both individually and with colleagues. Identifying strengths, needs and providing evidence of sound clinical judgements based on research and evidence based practice. 9. To maintain high standards regarding outcome measures and the quality of service from the therapy department. 10. To support the aims and objectives of the Foundation and play a full and active part in working so that at all times this post is providing the highest standard of care to people who use our services. 11. To fully participate in all supervision and assessment to ensure personal and professional development takes place to the highest standard. The above list is not exhaustive and the post holder will be required to undertake such tasks as may reasonably be expected within the scope and grading of the post. Job descriptions are regularly reviewed to ensure they are an accurate representation of the post.
Expectations	<ol style="list-style-type: none"> 1. Ensure all responsibilities and activities are consistent with the terms and spirit of SPF's policies. 2. Ensure the views and needs of our service users inform and guide your work wherever possible.

	<ol style="list-style-type: none"> 3. Adhere to professional standards and legislation in relation to CQC. 4. Adhere to relevant legal and statutory requirements including the Data Protection Act (ensuring appropriate level of confidentiality at all times), Health and Safety at Work Act (ensuring the Health and Safety of own and others at all times) and any other relevant law/legislation. 5. Develop positive relationships with colleagues and other key stakeholders. 6. Keep abreast of internal and external developments and respond accordingly 7. Attend and contribute to team, departmental and other relevant internal meetings, such as training, supervision and appraisal so that at all times this post, either directly or indirectly, provides the highest standard of care to people who use our services. 8. Attend and contribute to staff training and any other training identified as appropriate for the role. 9. Contribute to making SPF an environmentally friendly workplace.
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Essential Criteria	<ol style="list-style-type: none"> 1. Registered Occupational Therapist. 2. Have a degree/graduate diploma in Occupational Therapy. 3. Registered to the Health Professions Council (HCPC). 4. Experience of working with service users with a physical disability including manual and therapeutic handling skills. 5. A minimum of 2 years' experience working as qualified Occupational Therapist. 6. Be passionate about helping people improve their quality of life. 7. Ability to work alone, self-managing time and using excellent organizational skills. 8. Competent using a computer and experience using Microsoft programmes. 9. Ability to clearly and appropriately communicate both orally and in written form with internal and external stakeholders. 10. Ability to work as part of a team and with other stakeholders in a collaborative and engaging way. 11. Demonstrable understanding and commitment to SPF's aims, values and objectives. 12. Commitment to your own continuing professional and personal development.
Desirable Criteria	<ol style="list-style-type: none"> 1. Member of a professional specialist interest group in neurological practice. 2. Experience as a Band 6 Occupational Therapist.

	<ol style="list-style-type: none"> 3. A significant level of experience in relevant clinical area, for example, working with people with physical disabilities, long term neurological conditions, and/or neuro rehabilitation. 1. Experience of teaching/education of colleagues, multidisciplinary team and care teams. 2. Have an active involvement in clinical auditing and policy/guideline implementation. 3. Thorough understanding of setting and maintaining clinical standards. 4. Clean driving license and access to own vehicle so you can access service users in the community.
Signed (Employee)	
Print Name	
Date	